



PGA

North Florida Section
JUNIOR TOUR

Policies and Procedures

North Florida PGA Junior Tour

Membership

To play in NFPGA Junior Tour Events you must become a member.

Membership Fee (All ages): \$50

Benefits:

- Access to 11 Two Day Major Golf Tournaments at high-class facilities
- Year-long player of the year points race (Available once you play 2 events)
- Junior Golf Scoreboard Ranking
- Access to hundreds of golf course discounts within the North Florida PGA Section
- **BRAND NEW** Membership Package for 2018
- **RETURNING MEMBERS (2016 and 2017)** gain access to our **NEW 2018** referral program.

Membership Fee (12U): \$85

Benefits:

- This membership offers everything in the standard membership **EXCEPT**
- You will receive a personalized NFPGA Junior Tour Caddie Bib with your last name on the back for you to keep!

*Members will receive their membership package at the first event they play in.

We are offering 4 different membership promotions for 2018!

1. **Arnold Palmer Invitational at Bay Hill**
 - a. This promotion will be open to the first 100 members to sign up for the 2018 season
 - b. Each member will be entered for a chance to win a 2-day Family 4 Pack to the API for Saturday and Sunday of the event 3/17-3/18
 - c. The drawing will be held on Thursday, March 1st, 2018
 2. **The Players Championship at TPC Sawgrass**
 - a. This promotion will be open to ALL members who register before April 13th, 2018
 - b. Each member will be entered for a chance to win a 2-day Family 4 Pack to The Players for Saturday and Sunday of the event 5/12-5/13
 - c. The drawing will be held on Saturday, April 14th, 2018 at the conclusion of the first day of the Disney Kickoff Classic
 3. **Referral program for returning members ONLY! (2016-2017 members) \$25 credit**
 - a. This is a BRAND NEW program we are offering to ALL of our returning members
 - b. Once you are registered as a member for 2018, you will be given a referral coupon code
 - c. You will give this to all of your friends who have not played on tour with us before
 - d. Your friend will use this code when they register to become a member
 - e. Once they have completed the first round on their first tournament, you will be given a \$25 credit to be used towards a tournament of your choice
 - f. There will be no limit on the amount your referral code is used
 - g. ****These credits CANNOT be rolled over to the 2019 season****
 4. **Another referral program, but this time for ALL members (Returning and New)**
 - a. This is also a BRAND NEW program we are offering to ALL of our members
 - b. Each member will be entered for a chance to win 1 adult/1 junior golf round at a premier facility in the North Florida Section (TBD)
 - c. Every time your referral code is used, you will receive one ticket entry into this drawing
 - d. The deadline for this drawing will be August 10th, 2018
 - e. The will be held on Saturday August 11th at the conclusion of Round 1 of the Sam Parks Junior Open
- Membership Registration Deadlines**

Membership remains open throughout the course of the Junior Tour season, and individuals may apply for membership at any time, provided they meet the age and ability requirements. There is no cap for membership, and there is no minimum or maximum number of events in which a member must participate. It is important to take the processing time into consideration when becoming a member of the Junior Tour. Please allow ample time for processing membership if you are interested in playing in a Junior Tour event.

The application process for new members will take up to five business days. Individuals will be notified within five (5) business days of receipt of application whether their membership status has been approved, or if more information is needed for membership consideration. If approved, a new member confirmation email will be sent out, including the new member's login and password. Once the login and password has been received, members will be able to sign up for

While Membership registration is accepted at any time throughout the season, each tournament has a specific registration deadline. **Please take tournament registration deadlines into consideration when applying for membership.**

Eligibility

The NFPGA Junior Tour is open to all junior amateur golfers age 9 - 18.

You are eligible to play if you are under the age of 9 IF:

- You submit a Player Resume including last 10 competitive scores with yardage played from to Kaitlin McDonald @ kmcdonald@pgahq.com

You can compete on the Tour as long as you have not completed high school and started attending college.

Age Divisions

16-18 Boys and Girls: (36 holes split up into two 18 hole days)

13-15 Boys and Girls: (36 holes split up into two 18 hole days)

12 & Under Boys and Girls: **NEW** for 2018 (18 holes split up into two 9 hole days)

- 12U has option to play up: Read **AGE GUIDELINES** below

Age and Residential Eligibility Requirements

Age Guidelines

Any competitor that would like to play up an age division must submit a Player Resume including last 10 competitive scores with yardage played from to Kaitlin McDonald @ kmcdonald@pgahq.com Or must have won a tournament in their proper age division.

****If player decides to play up, player MUST maintain a scoring average of 100 to stay in that age division.**

****The committee reserves the right to admit a player to play up an age division if the player has demonstrated exceptional ability in prior junior golf competitions.**

Residential Requirements

MEMBERS ONLY: Must reside within the North Florida PGA Section ****scroll to bottom on page**** [Click Here for Map](#).

NON-MEMBERS: No residential requirements.

Yardages

NFPGA Junior Tour

Yardage for events will vary, but will be play from approximately these distances:

Boys 7-12 (5,000-5,600 yards)

Girls 7-12 (5,000-5,600 yards)

Boys 13-15 (6,300-7,000 yards)

Girls 13-15 (5,600-6,000 yards) Boys

16-18 (6,300-7,000 yards)

Girls 16-18 (5,600-6,000 yards)

Determining Age Divisions

A player's age division is determined as of their age on the final day of our 2018 Jr Tour Championship, September 16th, 2018. For example, a player who turns 16 on July 1st will play **ALL** events for the 2018 season in the 16-18 age division. If that player turns 16 on September 30th, they will play **ALL** events for the 2018 season in the 13-15 age division.

Tournament Registration

Registration for all NFPGA Junior Tour Events will open February 1st, 2018 for **MEMBERS ONLY**. Non-member registration will open **2 WEEKS** prior to event start date. There is no limit to the number of events members can enter. However, members keep in mind, in order to be eligible for Player of the Year Points, you **MUST** play in 2 events. Registration will close 5 days prior to each event. Those that are on the waitlist will be refunded their money the day before the event begins.

Tournament Fees MEMBERS:

NFPGA Junior Tour 2-day Events (13-18 playing 36 Holes): \$100-\$150

NFPGA Junior Tour 2-day Events (12 & Under playing 9 hole each day) \$70-\$120

Tournament Fees NON-MEMBERS:

NFPGA Junior Tour 2 –day Events (13-18) \$150-\$200

NFPGA Junior Tour 2-days Events (12 & Under playing 9 hole each day) \$120-\$170

Late Registration Policy

Late Registrations will **NOT** be accepted. Please sign up before the deadline.

Field Size

The field size will be limited to the first 100 players to register for the event.(unless the host facility restricts that number)

Boys 16-18 – 25 spots

Girls 16-18 – 15 spots

Boys 13-15 – 25 spots

Girls 13-15 – 15 spots

Boys 12 & Under – 10 spots

Girls 12 & Under – 10 spots

Tour Refund Policy and Withdraws

Prior to the event deadline cancellations/withdrawals **MUST** be submitted via **EMAIL** to the Junior Tour Tournament Director Kaitlin McDonald at kmcdonald@pgahq.com

If a request for cancellation is received after the event deadline no refund will be granted. In the case of an emergency or medical illness, a written doctors note must be submitted to the Section office within five days immediately following the event.

All refunds will be issued minus a \$5 processing fee.

Junior Tour Release Waiver

During online registration all members of the North Florida PGA Junior Tour **MUST** sign the electronic Junior Tour release waiver. **The North Florida PGA reserves the right to disqualify a member from a scheduled event if a release waiver has not been completed.** If this occurs, the member will be provided with a full refund for the event in which he/she was scheduled to participate.

Tournament Policies/Procedures

Pairings / Starting Times

Pairings for all Junior Tour events will be made by randomly selecting groups of three to four players based on age group and gender for the first round of play at each event.

For the second round, the field will be re-paired by score. Field size and number of players per age division will dictate which divisions tee off in which order.

Special grouping request will **NOT** be accommodated in any event. Competitors are responsible for knowing their starting time and arriving to the tee **10** minutes prior to their scheduled tee time. Competitors will **NOT** be called to the tee for their starting time.

Starting times will be posted on the North Florida PGA Junior Golf website **THREE** days prior to the event. Players will be notified via email of any changes that might occur after the initial release of pairings and starting times. Any changes will be immediately updated on the website.

No Show Policy

It is the responsibility of the participant to email the North Florida PGA Youth Development Manager, Kaitlin McDonald, when canceling out of a tournament. When canceling on the day of the tournament, members must notify the NFPGA Section office and the host facility and in case of medical reasons, provide a doctor's note. Any member who does not follow this procedure will be considered a "no show." Players who do not properly notify the Kaitlin of their withdrawal are subject to the following penalties:

First Offense – EMAIL warning issued from Youth Development Manager.

Second Offense – EMAIL notification of Suspension from next scheduled event

Third Offense – EMAIL notification of Suspension from the Junior Tour for the remainder of the season.

Any player that receives a third offense and is suspended for the Junior Tour will be subject to possible rejection of membership for the following season, regardless of skill level.

Withdraw Policy – Withdrawing During an Event

In addition to the "no show" procedure, any member who has repeated **WITHDRAWALS** during tournament play **MUST**:

1. Turn in their scorecard before leaving the facility if leaving mid-round.

2. If leaving for medical reasons, provide a doctor's note to the Youth Development Manager.

Failure to meet either of these two requirements may result in suspension from the player's next event, events, or suspension of membership for the duration of tournament season.

Caddie Policy

Parents/Guardians may caddie for their children in the 12 & Under Age Division **ONLY**. Caddies are not permitted for 13-15 and the 16-18 Divisions.

Rules of Play

Rules of Golf and the NFPGA Junior Tour Hard Card shall govern all play, in addition to local rules on the Notice to Competitors (Rules Sheet), which is distributed at every event. Be sure to read the Hard Card in its entirety prior to your first event. [Click here for Hard Card](#)

Distance measuring devices are allowed in all NFPGA Junior Tour events

Pace of Play

An average rate per hole will be set for all NFPGA Jr. Tour events. Each competitor's scorecard will reflect their allotted time per hole, and a timing sheet will be posted and distributed at the first tee.

Each player must play without undue delay, which is defined as taking no more than 45 seconds to play a shot. Those players who are first to play from a given area (tee, fairway, green, etc.) will have 10 extra seconds to play their shot. A group will be monitored for pace of play based upon their time and position.

Breaking Ties

Ties for first, second and third place within the specified age divisions will be broken by the USGA recommended method of breaking ties. (See Appendix I, Part C-11, Page 123)

Scores will be compared using the final day total, followed by the final nine holes (holes 10-18) of the final round of play. If that does not produce a winner, then the last six holes, then the last three holes, then hole by hole; starting with #18 backwards.

Ties for the Boys and Girls Overall Division will be broken by a sudden death playoff. Playoffs will begin immediately following completion of the final round of play.

Weather Policy

Completion of 18 holes by all contestants will constitute an official event for each 36-hole tournament.

It is unlikely that an event will be rescheduled due to inclement weather. Refunds on player fees are subject to the host site's rain check policy.

Tournament Cancellation Procedure

The North Florida PGA reserves the right to cancel tournaments in the event of inclement weather or other incidents. Any changes to start times or status of an event will be posted on the website and emailed to competitor immediately. Parents/Competitors may also reach out to the Tournament Director, Host Facility, or the Section Office. If a tournament is cancelled, members scheduled to participate in the event will be refunded the full entry fee to their credit card on file. If the tournament is cancelled during play, the North Florida PGA reserves the right to retain the full entry fee. Best efforts to reschedule a cancelled event will be made. Players who were entered in the first event will automatically be entered into the rescheduled event. If they are unable to participate on the rescheduled date they may transfer registration to a later event or receive a refund. If the rescheduled event has available space, juniors who were not entered in the original event will be afforded an opportunity to register for the rescheduled event.

Tournament Results

Tournament results will be posted immediately following the first round of play at each event on the Junior Tour website. Official tournament results for the final round will be posted on the North Florida PGA website immediately. To access results visit, www.nfpga.com, or use the NFPGA mobile app to access tournament results quickly via mobile device.

All scores will be sent to Junior Golf Scoreboard no later than two (2) days following the event.

NFPGA Junior Tour Code of Conduct

All NFPGA Junior Tour Members are to conduct themselves in a professional manner at all times while on property of any North Florida PGA facility. The Code of Conduct purpose is to help all Members grow and mature by understanding and accepting the consequences of their action, both on and off the golf course.

Respect for the Course

All players are expected to maintain golf course conditions by repairing ball marks, raking bunkers, picking up and disposing of trash, etc. Any abuse of the course or other club facilities will result in immediate suspension from the Junior Tour. All players and parents are also encouraged to thank the host club, staff and volunteers for their support of junior golf.

Dress Code is for Players and Spectators

- All male's shirts must have collars and sleeves
- T-shirts and tank tops are not acceptable
- All males must have their shirts **tucked** in at all times

- All males must remove any earrings
- All females must have **golf-style** shirts, and girls shirts may or may not have collars and sleeves
- Women's fashion shirts must not rise above the belt line at any time during the golf swing
- Women's shorts/skirts/skorts must be **no more than 5" above the knee OR the inseam of the shorts must measure at least 5"**
- Tennis shorts, gym shorts, cut-offs, swimsuits, short-shorts are not acceptable
- Sandals are not acceptable
- Blue jeans are not acceptable
- Clothing containing offensive slogans, languages or pictures, and references to drugs, tobacco or alcohol are not acceptable
- It is suggested that everyone wear sunscreen
- Hats/visors must be worn with brim forward, males must remove hat/visor while indoors
 - All events are non-metal spikes only
- Any **player** or **spectator** not adhering to these guidelines will be asked to leave or correct the violation before participating

Code of Conduct

The following actions by any NFPGA Junior Tour Member or Parents toward anyone associated with NFPGA Junior Tour Events constitute a violation of the NFPGA Code of Conduct;

- Unsportsmanlike conduct, including abusive language, cheating, club throwing, disrespect to volunteers, officials or fellow competitors, or abuse of golf course property
- Not adhering to the dress code at the host golf course
- Use or association with drugs, alcohol, or smoking or chewing tobacco products
- Vandalism at the host facility, including golf course, club house, or property.
- Conduct not becoming of an NFPGA player, such as acting in anger or creating other distractions
- Failure to treat host facility with respect by ignoring the responsibility of caring for the course, filling divots and fixing ball marks
- Physical abuse, threat of physical abuse, verbal abuse, slander or libel towards other players, parents, coaches, sponsors, host golf course staff or members, NFPGA staff or volunteers in any medium

The North Florida PGA Junior Committee may assess any or all of the following penalties based on the severity of the Code of Conduct violation:

- Issue a written letter of warning to the player and his/her parent/guardian
- Require the player to write a letter of apology to his/her fellow competitors
- Enforce a two-stroke penalty
- Disqualify the player from the tournament where the violation occurs

- Suspend the player for a portion of the tournament season or the remainder of the season
 - Suspend the player's membership indefinitely

Spectator Policy

Spectators are encouraged to attend any and all NFPGA Junior Tour Events. It is a privilege for spectators to attend these event and they are therefore required to conduct themselves in a professional and appropriate manner at all times.

The North Florida PGA reserves the right to suspend and/or ban any spectator from one or more events.

Failure to comply with the Rules and Regulations may result in immediate removal from the facility and/or suspension of playing privileges for the member.

Spectators must stay **50 yards** away from competitors so as to avoid the appearance of giving advice. (Rule 8-1, USGA Rules of Golf) Spectators are asked that they do **not** communicate with players during any competitive round. Examples are:

Verbal Communication

Hand signals to the participant, including gestures to influence player decisions

Providing participant with written material

Positional to assist with aim or alignment Aiding
in rulings or giving rulings

Interaction for health issues, **must only** take place prior to the hole being played or after. Examples include but are not limited to: the handing of medication, food, beverages or sunscreen.

Any player seen speaking to a spectator during the play of a hole, or for any reason other than for health concerns, is subject to a 2 stroke penalty based on Rule 8-1.

Spectators **MUST** remain on cart paths or in the rough areas at all times. Walking in the fairways not only causes concern about interactions with players, but it can be dangerous and cause the group behind to be slowed down. Please walk ahead of the group you are watching to avoid delay of the group behind.

Spectators should **NEVER** be on the putting surface or teeing area, and should observe these areas from a minimum of 50 yards so that there will be no interference.

Spectators are **NOT** allowed to use cell phones on the course, and request that they are turned off or left in the car during play.

Should inclement weather force a delay in play, we ask that you please help shuttle players back to the clubhouse. A delay will be signaled by one long blast.

All spectators must dress appropriately in golf attire when attending North Florida PGA Junior Tour Events. Blue jeans, t-shirts, tank tops and short shorts are not to be worn.

Spectator Carts

Spectator golf carts will be available at the discretion of the host facility. If spectator carts are permissible, they **MUST** remain on cart paths at all times. Cost of spectator carts are set by the host facility.

Spectators are **not** permitted to give rides to competitors between holes. NFPGA Staff will provide shuttles if and when they are necessary. The only time a player will be shuttle by spectators will be in inclement weather in which we ask that you please help shuttle players back to the clubhouse.

Tournament Information

Practice Rounds

Practice Rounds are offered to Members based on the facilities availability. We will make an effort to extend those rates. All NFPGA Junior Tour Members and their parents must adhere to the NFPGA Junior Tour Code of Conduct.

Hotel Accommodations

The North Florida PGA Junior Tour will attempt to secure discounted rates at local hotels for each event. That information will be posted on the website and email to participants. It is the responsibility of NFPGA Junior Tour Members and their parents to make hotel accommodations for overnight stays for events.

Accommodations for Junior Golfers with Disabilities or Chronic Health Conditions

The North Florida PGA Junior Tour will, at its sole discretion and upon receipt of applicable medical documentation, make reasonable accommodations for junior golfers with disabilities or chronic health condition. Subject to applicable rules established by the host site, reasonable accommodations may include the use of a pull cart or motorized golf cart for the transportation of golf clubs and competitors during Junior Tour events. All related inquiries and communications should be directed to the Tournament Director prior to the event.

Awards

Listed below are the awards and exemptions distributed by the North Florida PGA Junior Tour to its eligible members:

Overall Champion

The Overall Champion will be the top Boy and Girl in the 13-18 age division. Overall Champions will be presented trophies on-site following play on the final day of the tournament for each event. Ties for Overall Champion will be determined by sudden death playoff.

Age Division Awards

Awards for 1st, and runner-up will also be issued in each separate age division for both Boys and Girls. Age Division Awards will be presented on-site following play on the final day of the tournament for each event. For the tie-breaking procedure, see *Breaking Ties* in the Tournament Policies/Procedures Section.

Season Ending Awards

Player of the Year:

Boys Overall 13-18, Girls Overall 13-18

Boys 12 & Under, Girls 12 & Under

Player of the Year Overall

The Player of the Year point race will be the only determining factor of the Player of the Year in the previously mentioned divisions.